

**Central Adoption Resource Authority**  
**Ministry of Women & Child Development**  
**R.K. Puram, New Delhi**

**Minutes of the 28<sup>th</sup> Meeting of Steering Committee of Central Adoption Resource Authority (CARA)**

The 28<sup>th</sup> Meeting of the Steering Committee of Central Adoption Resource Authority (CARA) chaired by Shri Indevar Pandey, Secretary, MWCD (Chairperson of the Steering Committee of CARA) was held on 22<sup>nd</sup> October, 2021 at 04:00 PM at Conference Hall, Shastri Bhawan, New Delhi.

2. The list of Chairperson and the Members participated in the meeting is attached.
3. At the outset, CEO & Member Secretary, CARA welcomed Chairperson of the Steering Committee and all the other Members of the Committee. Chairperson of the Steering Committee requested Member Secretary & CEO, CARA to start the proceedings of the 28<sup>th</sup> Meeting of the Committee.
4. The Action Taken report on the Decision on the Agenda Items of the 27<sup>th</sup> Meeting placed at **Annexure-A** was discussed and approved.

**AGENDA ITEMS AND DECISIONS:**

**Agenda No. 28.01: Approval of Adoption (Amendment) Regulations, 2021 on Procedure for children adopted under the Hindu Adoption and Maintenance Act, 1956, by parents who desire to relocate child abroad.**

5. In exercise of the powers conferred by clause (b) and (c) of section 68 read with clause (3) of section 2 of the Juvenile Justice (Care and Protection of Children) Act, 2015 12 of 2016, the Central Government has notified "Procedure for children adopted under the Hindu Adoption & Maintenance Act, 1956 by persons who desire to relocate child abroad", vide notification no G.S R. 641 (E), dtd. 17th September 2021 (copy attached). A copy of the said Regulations is placed at **Annexure -B**.

6. The Central Adoption Resource Authority shall register applications for inter-country adoptions concluded under the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956). The Adoption (Amendment) Regulations, 2021 shall apply to (a) all adoption cases under the Hindu Adoptions and Maintenance Act, 1956 (78 of 1956) by prospective adoptive parents or adoptive parents residing outside the country; (b) all adoption cases pertaining to countries outside the Hague Adoption Convention.

7. As per Section 69(3) of the JJ Act 2015(amended in 2021), the Steering Committee shall adopt the recruitment rules, service rules, financial rules of Authority as well as the other regulations for the exercise of the administrative and programmatic powers within the organisation, with the prior approval of the Central Government and accordingly **Adoption (Amendment) Regulations, 2021** is placed before the Committee.

**Decision: Approved.**



## **Agenda No.02: Approval of the Financial Statement for the year 2020-21**

6. As per Section 69(3)(b) of the Juvenile Justice (Care & Protection of Children) Act, 2015, the Steering Committee of CARA has to approve the Annual Accounts which has to be produced before the C & AG for audit every year. The Internal Audit of the CARA accounts by C & AG empanelled auditor has already been completed. Due to complete lockdown due to COVID in the month of April, May and June, 2021, the internal auditor could complete their audit in the month of July-2021.

7. The Financial Statement for the year 2020-21, which was prepared and certified by Chartered Accountant, is placed here for the approval of Steering Committee of CARA for onward submission to C & AG for audit (**Annexure-C**). It may be mentioned that, as per normal timelines, the Approved Accounts is required to be presented to C & AG on or before 30th June 2021.

**Decision: Approved**

## **Agenda No. 28.3: Approval of Head wise allocation of Budget Estimate (BE-2021-22) sanctioned by MWCD for FY 2021-2022.**

8. With the approval of Steering Committee, CARA has proposed a Budget Estimate (BE) of Rs.15.35 crore for the financial year 2021-22. Head wise allocation of proposed BE may be seen please placed at **Annexure-D**. Against CARA's proposal of Rs. 15.35 crore, Ministry of Women and Child Development has sanctioned Rs. 10.00 crore only as BE for CARA during the year 2021-22. Accordingly the revised Head wise allocation of sanctioned budget is placed at **Annexure-E**.

**Decision: Approved**

## **Agenda No. 28.4: Extension of term of Internal Auditor M/s.Sanjay Gulab & Co., Chartered Accountant for further period of two years.**

9. M/s. Sanjay Gulab & Co., Chartered Accountant-CA, New Delhi has been selected from the approved panel of C & AG of India, as Internal Auditor of CARA for a period of one year for FY. 2020-21, with the approval of Steering Committee CARA in its meeting dated 28<sup>th</sup> Jan 2021 (Agenda Item No. 27.01) for a remuneration of Rs.29,000/- (GST extra)per year. Now their term has ended and the Company expressed their willingness for further extension of two years with the same fee, terms and conditions.

10. During the above period the services of the agency were found satisfactory. Therefore, the Steering Committee may approve the extension of contract of M/s. Sanjay Gulab & Co., Chartered Accountant, New Delhi for another two years i.e. FYs 2021-22 and 2022-23 on the same remuneration terms & conditions.

**Decision: Approved**

## **Agenda No. 28.05: Medical facility for retired employees of CARA**

11. The regular employees of CARA and their dependents are governed under Central Service (Medical Attendance) Rules, 1944 and they are getting medical facility from the approved Authorised Medical Attendants (AMAs) and CGHS Empanelled

Hospitals on the CGHS approved rates. However, the retired employees of CARA are not having any reimbursement facility at present.

12. In this regard, it is pertinent to mention here that, As per Rule 37.4 of the Rules & Regulations of CARA, 2018, an employee shall be entitled to such medical benefits as are admissible under the medical rules in force from time to time to the employees of Central Government.

13. The Steering Committee vide its 23rd meeting dated 15/11/2019 advised that the proposal for provisioning of CGHS facility to the employees of CARA may be forwarded to the Ministry. Accordingly, a proposal was put up to the MWCD through e-Office on 23/01/2020. Subsequently, one proposal was moved by MWCD to the Ministry of Health & Family Welfare vide OM No. - CW-II-11/1/2020-CW-II dated 06/07/2020 for extension of CGHS facility to employees of Central Adoption Resource Authority (CARA). The MoHFW informed that "*as per current policy of MoHFW, CGHS facility is not being extended to any new organization (such organization that are not covered under the scheme) as the resources under CGHS are fully committed*".

14. Further, the proposal for CGHS Facility to the employees of CARA was again sent to the Ministry and accordingly, the MWCD vide O.M. dated 02.03.2021 has requested the Ministry of Health and Family Welfare to re-consider extension of CGHS facility to regular employees of CARA and the response of MHFW is still awaited .

15. In view of the above, it is proposed that the present medical facility applicable to the regular employees of CARA may be extended to the retired employees of CARA as the retired employees are not having any reimbursement to themselves and their dependent family members

**Decision: It was unanimously agreed to consider the proposal of extending the present medical facility applicable to the regular employees of Central Adoption Resource Authority to the retired employees of the Organisation keeping in view, the facilities in other autonomous bodies of the Ministry till there is a decision on CGHS. In this regard, CARA may send a detailed proposal to Ministry.**

मुख्य कार्यपालन अधिकारी / Chief Executive Officer  
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